

**EMPIRE VILLAGE PLANNING COMMISSION  
PUBLIC HEARING AND REGULAR MEETING MINUTES  
TUESDAY, MAY 3, 2022**

The Empire Village Planning Commission (PC) held a regular meeting on Tuesday, May 3, 2022.

Collins opened the meeting at 7:00 PM.

ROLL CALL –Maggie Bacon, John Collins, Bob Chase, Phil Deering, Chris Webb and John Lambkin Present. Peter Schous excused. Planner Grobbel also present.

**APPROVAL OF MINUTES – Motion by Lambkin, supported by Chase to approve April 05, 2022 regular meeting minutes as presented. All in favor, MOTION PASSED.**

TREASURER’S REPORT – Webb stated that the PC has used 3% of the current fiscal year budget.

ADDITIONS/CHANGES TO THE AGENDA – None.

CONFLICT OF INTEREST – None

PUBLIC COMMENTS & CORRESPONDENCE – None.

ZONING ADMINISTRATOR’S REPORT – Grobbel summarized the Empire EZ Mart permit application. The project will include a complete total teardown of the store and relocation of pumps. There are no scheduled meetings in July and August and a special meeting may have to be scheduled for the EZ Mart application. Grobbel also commented on the volume of short-term rental questions he has been fielding.

**UNFINISHED BUSINESS**

Mass Gathering Ordinance No. 119

Grobbel provided Version 3 of the Mass Gathering Ordinance for discussion and summarized any changes.

- Grobbel asked if it is the intent to have the Zoning Administrator to monitor events. If that is the case, it should be incorporated into the ZA job description. How is enforcement the day of the event going to occur?
- Members discussed that it is important for someone to monitor the event during setup.
- Discussion surrounded hiring an ‘event coordinator/event ambassador’, to be assigned to the event for a pre-event check and to represent the Village during the event.
- Grobbel recommended raising the event fee for local applicants such as the Asparagus Festival to cover the cost of this paid position.
- Members agreed that the creation of the event coordinator role will lead to the success of future mass gathering events and should be incorporated into the ordinance.
- Bacon will add this topic to the Village Council work session.

NEW BUSINESS – None.

PUBLIC COMMENT – None.

COMMITTEE AND VILLAGE COUNCIL REPORTS – None.

PLANNING COMMISSION MEMBERS AND CHAIRPERSON COMMENTS –  
Bacon asked about the status of the MEDC training process.

ADJOURNMENT – There being no further business, Collin moved that the meeting be adjourned at 8:08 pm.

Respectfully submitted,

Alacia Acton  
Recording Secretary

*These draft minutes will be considered for approval at the June 7, 2022, Village of Empire Planning Commission meeting.*

DRAFT